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DTR-0505

3 APR 1968

MEMORANDUM FOR: Assistant Deputy Director for Support

SUBJECT : Invitation to Address the Chiefs of Station  
Seminar No. 3-68

1. As noted in the attached schedule, your session occurs on Tuesday, 9 April 1968, from 1015 - 1115 hours, in the Headquarters Building, Room 1A-07, and is entitled, "An Overview of the Support Structure." The students would be most interested in hearing your views concerning the shape of things to come in the Support area, particularly in the area of logistics, Personnel, and Finance. It would probably be a good plan to use the first fifteen to twenty minutes to outline your views on these subjects, and leave the remaining time open for questions and discussion.

2. Inasmuch as the students in this seminar are being assigned for the most part to small stations and bases, it might be very useful to emphasize the various fields in which the COS and COB have authority and point out specific areas in which the COS can make decisions in the field without referral to Headquarters. As a manager of a field station, the COS and his deputy should have clear views of their prerogatives.

3. As can be seen from the attached roster, there are eighteen students presently enrolled in the course, representing four Clandestine Services area divisions and Technical Services Division. The grades of the officers range from GS-13 to GS-16.

4. We invite you to call upon the resources of the Office of Training for any assistance you need in preparing or supporting your talk. In this regard, please contact the Chief Instructor, Mr. [REDACTED] on extension 3396.

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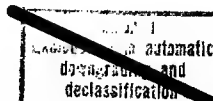
/s/  
John Richardson  
John Richardson *by JRC*  
Director of Training

## Attachments

- A. Course Schedule
- B. Student Roster

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